

### **1. OBJECTIVE**

1.1 - To promote, foster and develop the good name of Northern Ireland football in general, and this Club in particular.

### **2. MANAGEMENT**

2.1 - The management of the Club shall be entrusted to a committee consisting of the Chairman, Secretary, Treasurer and 5 elected members.

2.2 - Any meeting shall be presided over by the Chairman, Secretary and Treasurer, or in their absence, any member elected Pro-Tem.

2.3 - Members shall at all times recognise and respect the Chair.

2.4 - The Secretary shall keep minutes of all meetings and keep a register of members attending Club meetings and conduct the correspondence as directed by the Club.

2.5 - The Chairman, Secretary and Treasurer shall be the Club Trustees in whom shall be vested in trust for the Club, all its properties and monies.

2.6 - The Treasurer shall receive all monies and be responsible for the lodgement of these in the bank.

2.7 - All withdrawals must have the signature of 2 trustees.

2.8 - The Treasurer will prepare a balance sheet to coincide with the Annual Audit and this will be presented at the AGM.

2.9 - The Annual Audit will be conducted by 2 Club members independent of the committee.

2.10 - All officials shall retire each year and shall be eligible for re-election at the AGM.

### **3. MEETINGS**

3.1 - The Club to meet on the first Monday of every month, with the exception of January and July, except in cases of necessity, such as forthcoming games.

3.2 - The Club shall meet more often if deemed necessary.

3.3 - The AGM shall be held in February of each year.

3.4 - All members to be notified 7 clear days before a Club meeting.

3.5 - The majority of all those members present are to take any necessary decisions. There will be one vote per member.

3.6 - All members must be fully paid up members as deemed by the treasurer.

3.7 - Any alterations of the Rules must be made by resolution passed at the AGM or at an Extraordinary General Meeting.

3.8 - Notice of motion, in writing, must be given to the Secretary 14 days prior to the said meeting.

3.9 - By demand of any 4 members of the Club, or as demanded by all the Officers of the Club, an Extraordinary general Meeting shall be assembled.

3.10 - Any application for membership of the Club must be proposed and seconded by an existing paid up member.

3.11 - Business conducted within the Club must remain confidential.

3.12 - Members who fail to abide by the Rules or bring the Club into disrepute, will be dealt with at Committee level. Any member found to

have brought the Club into Disrepute shall be required to submit a report of the Incident to the Club Committee.

3.13 - Members not attending for 3 consecutive meetings, without an official apology, or who owe their Monthly Subscription for over 3 meetings, will be sent a letter of enquiry by the Treasurer. If the subscription is not then paid, the member will be deemed no longer interested and expelled. Club dues to be paid in full within 3 months of the AGM.

3.14 - It is imperative that the Secretary be notified at once in all cases of change of address or death of a member.

3.15 - The Officers of the Club ask that all members within the Club play a full and active role and at all times treat other members with the utmost respect.

The following Rule relating to categories of membership should be incorporated into the Club Rules as Rule 3.16

Membership will consist of the following categories :

(a) FULL MEMBER – This category will apply to anyone over 16 years of age and will carry full voting rights. There will be 4 sub-categories of Full Member, namely

- ORDINARY MEMBER : This will be liable to Full Annual Subscription

- SENIOR CITIZEN : Open to anyone entitled to State pension and liable to ½ Annual Subscription

- STUDENT : Open to anyone still in full-time education and liable to ½ Annual Subscription

- OVERSEAS : Open to anyone who normally lives overseas and liable to ½ Annual Subscription

(b) JUNIOR MEMBER - This category will apply to anyone under 16 years of age, will have no voting rights and will not be liable to Annual Subscription.

(c) HONORARY MEMBER – This category will be awarded to anyone who, in the opinion of the Committee, has done something of merit relating to Northern Ireland Football in general or the Bangor N.I.S.C. in particular. The award or withdrawal of this status must be ratified by the membership. Honorary Members will have no voting rights and will not be liable to Annual Subscription.

3.16 - All payment issues will be left to the discretion of the officers and committee.

### **4. AGM & ELECTION OF OFFICERS**

4.1 - The Chairman will ask for a member to take the Chair.

4.2 - The Chair will then ask for proposals for the appointment of Chairman.

4.3 - Members may propose a name for the Chair and he/she will then ask for a second proposal for that name. A vote will be taken on all names proposed, with one vote per Club member. In the event of equal votes, the Chair may cast his vote.

4.4 - Should a proposal be made for a member who is absent from the meeting, a letter of acceptance by the proposed member must be in the hands of the Chair before the start of business.

4.5 - The successful proposed member will be asked by the chair to make a statement of acceptance (I Agree) before the vote takes place.

4.6 - The Secretary, Treasurer and 4 elected members will be elected on the same basis.